



## OREGON INTERNATIONAL AIR SHOW GRANT APPLICATION INFORMATION

**Oregon International Air Show Mission:** Provide a safe, family event that promotes aviation, honors military and veterans, involves community, and contributes to charitable organizations in Oregon.

Thank you for your interest in receiving a charitable donation from the Oregon International Air Show. We look forward to supporting the selected organizations' efforts within the communities of the Northwest Region. The Air Show offers grants of up to \$5000.00 per request. Award amounts are contingent on the overall financial success of the Air Show. The goal of the awards committee is to disperse all awarded grants in January/February of 2018.

Applications may be submitted electronically or by US mail and must be postmarked by the deadline below:

Grant Application deadline: September 30, 2017

### Guidelines for Grant Application

- Follow the outline in preparing your application. The numbered questions have an assigned value; unanswered questions will result in a lower score.
- Limit responses to 100 words or less (about 7 sentences) for each question.
- Proposals should be printed on white paper, using a 12 point font (Times New Roman or similar) and one-inch margins on all sides; pages should be numbered. No more than 5 pages will be accepted. Any pages following page 5 will be removed.
- Proposal should not be placed in binders or folders; one staple or a paper clip in the upper left hand is sufficient
- All applications must be returned by mail, FAX or email and date-stamped by September 30, 2017. Email: [info@oregonairshow.com](mailto:info@oregonairshow.com) FAX: 503-648-7633

Oregon International Air Show  
Attn: Awards Committee  
3355 NE Cornell Road, T240  
Hillsboro, Oregon 97124  
Office: 503-629-0706

# Oregon International Air Show Grant Application

## ORGANIZATION INFORMATION – SECTION 1

**Name of organization:**

**Date of application:**

**Name or title of project:**

**Total amount of grant request:**

**Total project budget (all sources):**

**Address:**

Street or PO Box:

City:

State:

Zip:

Telephone:

Email Address:

Fax:

Web address (if applicable):

**Executive Director:**

**Executive Director contact information:**

Address (if different than above):

Phone:

email:

**Grant Contact person and title (if different than Executive Director):**

Name:

Title:

Telephone:

email:

**Nonprofit status:**

Does your organization have IRS non-profit status? Yes No

If yes, please list type of non-profit and your Employer Identification Number:

If no, please indicate who will serve as your fiscal agent if a grant is made:

State your organization's mission statement: |

List geographic locations your organization serves (e.g. Washington County):

If your organization has received Air Show funds in the past, please list the dates and the amount of the funds received. What was accomplished with the funds received? |

Has your organization volunteered with the Air Show in the past?

Yes\_\_\_\_ No\_\_\_\_

Funding is available to organizations that volunteer a group to cover a work area during the air show. Would your organization consider this next year?

Yes\_\_\_\_ No\_\_\_\_

# **Oregon International Air Show Grant Application**

## **SPECIFIC PROJECT/ORGANIZATION INFORMATION – SECTION II**

1. Provide a brief description of your organization's history, purpose and scope of current activities and recent accomplishments.
2. Describe what will be accomplished as a result of the project. Will the funds be used in general operating support or a specific project or need?
3. Please provide a summary of the project including its duration: How will these funds help achieve the goals of the project?
4. Describe why the project is important at this time. What are the issues/needs to be addressed and the evidence of that need?
5. List the impact you expect this project to have and measurables you will use to gauge it's success. Show the timeline that will be used for these measurables. What methods/strategies will be used to gather the data?
6. Describe the likelihood that your organization will successfully achieve the project goal. Include why you believe the key steps will lead to success (e.g., methods proven in the literature; lessons learned from past experience; etc.)
7. How does the work of this organization relate to the work of other organizations in the same field and/or geographic location? List other organizations that are working to meet the same needs in your geographic location (can be local, regional or national organizations), describe your relationship with them (formal and/or informal) and explain how your organization differs from them.
8. Describe how the proposed project contributes to achieving the organization's overall goals. If your organization has a strategic plan, describe how this project is aligned with your plan.
9. Please provide the budget specific to this project and/or need, listing major expense categories and all sources of funding.